

<p style="text-align: center;">TOWNSHIP FIRE DEPARTMENT CHAPTER 2: STANDARD OPERATING GUIDELINES</p>
<p>Part 1: Response Guidelines Subject: ATV Operation Page 1 of 3 Effective Date: 06-26-00</p> <p style="text-align: right;">Section: 2-1-31 Reviewed/Revised Date: 02-22-10</p>

Part 1: Response Guidelines

Subject: ATV Operation

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Effective Date: 06-26-00

Section: 2-1-31

Reviewed/Revised Date: 02-22-10

31.01 Purpose. To provide guidelines to be used while operating an ATV.

31.02 Goal. These guidelines will be in effect for all members of Township Fire Department, Inc.

31.03 Definitions.

A) ATV. Also known as All Terrain Vehicle.

31.04 General Safety Rules.

A) To ensure efficient and safe operation of an ATV, maintain as recommended by the manufacturer.

B) Always inspect the ATV each time you use it to make sure it is in safe operating condition. Repair or replace problem equipment immediately.

C) Keep all guards, covers, protective shields and safety devices in place and in good working condition.

D) Before making adjustments, adding attachments, etc. the ATV shall be shut off.

E) Only those personnel that have successfully completed the ATV Initial Training established by this department will be allowed to drive ATV's owned by Township Fire Department, Inc.

F) The following Personal Protective Equipment shall be used when operating an ATV:

1) A DOT approved helmet is recommended however a firefighting helmet is acceptable.

2) Goggles, face shield or safety glasses.

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- 3) Proper protective clothing shall be worn when operating an ATV, no cutoffs, swimsuits, sandals, or tennis shoes will be worn on any fire suppression response. It is further recommended that a long sleeved shirt or jacket, long pants and boots be worn at all times when operating the ATV.
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- G) Keep hands or any other part of the body or clothing away from moving or rotating parts.
 - H) Always allow a safe distance between you and other vehicles and pedestrians when operating an ATV.
 - I) All department ATV's shall be used for official business only.
 - J) Never operate the ATV where there is a hazard of flammable vapors, gases, or dusts.
 - K) Keep open flames and sparks away from the fuel tank and gasoline storage container. The ATV shall be fueled at least 10 feet away from any open flame or other source of ignition.
 - L) Prior to fueling, the ATV shall be turned off.
 - M) The Department's policy on alcohol and operating a motor vehicle is spelled out in the SOG Motor Vehicle Operation 1-2-1 and shall apply also to ATV's.
 - N) Never operate the ATV at excessive speeds. Always travel at a speed which is proper for the terrain, visibility and operating conditions and your experience.
 - O) Never attempt wheelies, jumps or other stunts.
 - P) Avoid side hilling and steep inclines if at all possible.
 - Q) When attaching a sled or other device that will be pulled by the ATV, make sure that it is securely fastened to the ATV.
 - R) Before transporting the ATV on a trailer, make sure to lock the ATV's parking brake, that the transmission is in gear, and to secure the ATV to the trailer with suitable straps on the front and back of the ATV.

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- S) It shall be clearly understood that an ATV is not a toy and can be hazardous to operate. Think safety.
- T) All running lights and headlights shall be on whenever the ATV is running.
- U) When any patients are transported on the ATV and/or sled, medical personnel shall accompany them.
- V) The ATV shall be operated in low range during patient transports.