

<b>TOWNSHIP FIRE DEPARTMENT</b> <b>CHAPTER 2: STANDARD OPERATING GUIDELINES</b>	
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- 18.01 Purpose. To provide for the efficient use of personnel in response to emergencies.
- 18.02 Goal. To provide an initial response which will reflect anticipated manpower needs of various emergencies.
- 18.03 Response to Alarms. Upon receiving an alarm, members shall:
- A) Make a mental note of the nature and location of the incident.
  - B) Respond to quarters or to the scene depending upon local practices.
  - C) Take a position as part of a Responding Company, a Standby Company or a Manpower Squad.
    - 1. Responding Company - an apparatus or unit assigned to respond to the incident.
    - 2. Standby Company - an apparatus or unit not assigned to respond to the incident. These units are held in reserve to reinforce those units already at the scene, or to respond to another incident.
    - 3. Manpower Crew - a group of members without apparatus, who are organized to work as a unit at an emergency. If a Manpower Squad is directed to respond to the scene of an incident, they will use available department or personal vehicles for transportation. The Manpower Crew will report for assignment to the Incident Commander.
- 18.04 Manning Levels. To provide effective working units, the following manning levels are established if possible.
- A) Responding or Standby Company.

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1. Engine Company.
  - a) Attack engine
  - b) Water supply engine
2. Rescue
3. Tanker
4. Brush Unit

**18.05 Unit Supervision.**

- A) Whenever possible, a crew shall include an appointed officer. Unless absolutely necessary, two officers should not be part of the same unit. When no officer is available, the highest trained firefighter will supervise the unit, as an acting officer.
- B) The unit supervisor will be responsible for directing the operations of the unit according to the Department guidelines, and the orders of the Incident Commander.
- C) The supervisor of a Standby Crew is responsible to ensure that the unit is ready for response. This includes assigning members to the riding positions on the apparatus.

**18.06 Personal Protective Equipment. All members are responsible for their assigned gear and its readiness.**