

<b>TOWNSHIP FIRE DEPARTMENT</b> <b>CHAPTER 2: STANDARD OPERATING GUIDELINES</b>	
Part 1: Response Guidelines Subject: Hazardous Materials Page 1 of 3 Effective Date: 02-26-90	Section: 2-1-13 Review/Revised Date: 06-28-10

- 13.01 Purpose. These guides are to enhance a safe response and command at a hazardous materials emergency.
- 13.02 Goal. These procedures will be in effect for all members of Township Fire Department operating at the scene of a Hazardous Materials Incident.
- 13.03 Definition. A hazardous materials incident is one in which a harmful substance has breached it's container and threatens the safety of the general population or the environment.
- 13.04 Application.
- A) Base will obtain weather conditions after initial dispatch of vehicles and as soon as possible, give units pertinent information as to wind directions, velocity, wind shift, humidity, cloud ceiling, visibility, and any other information requested by responding apparatus. All responding units and firefighters should stay upwind, uphill, and upstream of the spill area and wear breathing apparatus and full turnout gear for initial protection.
  - B) First units to arrive at the scene will advise Base as to the nature of the problem and check placards, shipping papers, bills of lading, identification markings on tanks or trailers, license numbers on vehicles, air bills, waybills, consist (wheel report) to determine the identity of the material involved. The name of the substance will be spelled out, with verification spelling returned from Base. The use of binoculars, the Emergency Response Guidebook, and other resources are also recommended. All tenders responding from outside the Township in which the incident occurred will respond Code 1 unless directed otherwise by an Officer at the scene.
  - C) The Incident Commander will advise Base if evacuation is required and if Mutual Aid is needed. The Incident Commander shall ask Base to request the Eau Claire Fire Dept. Haz-Mat team to respond.

**Subject: Hazardous Materials**

**Page 2 of 3**

**Date: 02-24-03**

- D) Be prepared to provide specific data/information as it is available. This information would be: Approach directions, materials involved, victim entrapments, who to report to, staging area if applicable and other pertinent information.
- E) The responding units shall advise Base that Law Enforcement is needed to secure the area from entry by unauthorized personnel or to evacuate a specific area.
- F) A staging area shall be set up as soon as possible so responding apparatus and firefighters can safely wait for a call to respond to the actual spill area and to relieve congestion at the scene.
- G) All additional responding units and firefighters should respond to the staging area and not the scene until requested by the Incident Commander. Someone should be designated as the Staging Officer and they should maintain an inventory of apparatus and manpower available at the staging area and have a portable radio to maintain open communication with the Incident Commander.
- H) If available, a member of Emergicare should be made accessible with their trauma gear near the Command Post to render aid to anyone requiring assistance. Depending on the nature of the material involved in the spill, the local hospital should be informed of our response in the event that they are needed for the decontamination of effected personnel or in the treatment of trauma caused by the materials involved. Also, upon the judgment of the Incident Commander an ambulance may be asked to respond, on a standby basis, as a safety measure.
- I) All responders shall only perform at the level they are currently trained at.

Subject: County Level B Incidents  
Page 3 of 3  
Date 02-26-90

**Hazardous Materials Information Form**

Date \_\_\_\_\_ Time \_\_\_\_\_  
Person Taking This Information \_\_\_\_\_  
Information Taken From? \_\_\_\_\_  
Incident Location? \_\_\_\_\_  
Command Post Location? \_\_\_\_\_  
Who is the Incident Commander? \_\_\_\_\_  
Command Post Phone Number or Radio Frequency \_\_\_\_\_  
Staging Location \_\_\_\_\_  
Recommended Route Into the Scene \_\_\_\_\_  
Wind Direction and Speed at the Scene \_\_\_\_\_  
When did the Incident Occur (Date/Time) \_\_\_\_\_  
Is This a Transportation Incident? \_\_\_\_\_ Truck/Car Train Airplane Other  
Is This a Fixed Facility Incident? \_\_\_\_\_ Retail Manufacturing Distribution Recreational Farm  
Is This A Sara Title III Reporting Facility? \_\_\_\_\_  
Have You Evacuated Anyone? \_\_\_\_\_  
Is Anyone Injured/Killed/Pinned or Trapped? \_\_\_\_\_  
Do You Have Product Names or Numbers Available? \_\_\_\_\_  
Do You Have M.S.D.S. Sheets Available on the Product? \_\_\_\_\_  
Approximately How Many Emergency Personnel Do You Have on the Scene? \_\_\_\_\_  
Who has Jurisdictional Authority? \_\_\_\_\_  
Has the Jurisdictional Authority Authorized This Response? \_\_\_\_\_  
Has the County Department/Emergency Government Been Notified? \_\_\_\_\_  
If so, Whom? \_\_\_\_\_ Title? \_\_\_\_\_