

TOWNSHIP FIRE DEPARTMENT CHAPTER 1: ADMINISTRATION OPERATIONS

Part 1: History and Administration

Subject: Basic Department Information

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Section: 1-1-5

Effective Date: 07-01-95

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The following is brief summary to help you begin to understand the operation of Township Fire Department, Inc.

Township Fire Department is made up of five stations. They are (by order of number) (1) Seymour, (2) Washington, (3) Union, (4) Pleasant Valley and (5) Brunswick. The unit number begins with the Station #, the second part of the number is the type of unit (Example 31 would be Station #3 Engine #1).

1	Chief	_0	Battalion Chief 10-20-30-40-50
2	Assistant Chief	_1	Engine 11-21-31-41-51
3	Chief of Rescue	_2	Reserve Engine 22
4	Chief of Fire Operations	_3	Brush 13-23-33-43-53
5	Chief Training & Safety	_4	Captain 14-24-34-44-54
	Officer	_5	Squad 15-25-35-45-55
6	Asst. Chief Training &	_6	Tender 16-26-36-46-56
	Safety Officer	_7	Lieutenant 17-27-37-47-57
7	Chief Mechanic	_8	Lieutenant 18-28-38-48-58
8	Public Information Officer		
99	Chaplin		

There are standard operating procedures that have been set up to cover most situations. If you review them keeping the above information in mind, they will help you to better understand our operation.

The Ranking Officer is usually the Officer in Charge i.e. Incident Commander. When you arrive at a fire, check in with an officer for your assignment. If you're given a job that you feel uncomfortable with, ask for reassignment. We want everyone to be working within his/her capabilities.

Officers may be recognized in the following manner:

Chief -	White Helmet, White Bunker Gear
Assistant Chiefs -	White Helmet, Yellow Bunker Gear
Chief Training/ Safety Officer -	Red Helmet, Yellow Bunker Gear
Chief Fire Inspector -	Red Helmet, Black Bunker Gear

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Battalion Chief -	Yellow Helmet, Yellow Bunker Gear
Captain -	Yellow Helmet, Black Bunker Gear
Lieutenants -	Red Helmet, Black Bunker Gear
Firefighter -	Black Helmet, Black Bunker Gear
Student Firefighter	Orange Helmet, Black Bunker Gear

WEAR ALL TURN OUT GEAR PER S.O.G., AND REPORT ANY INJURY TO THE OFFICER IN CHARGE. A REPORT MUST BE FILLED OUT AT THE SCENE FOR ANY INJURY.

Each Station is assigned a color to mark their tools and equipment. This color code is helpful in identifying equipment after any incident when equipment from a number of stations has been used so that it can be returned to the proper station. The color code is as follows:

Station 1 -	Blue
Station 2 -	Yellow
Station 3 -	Red
Station 4 -	Green
Station 5 -	Orange

Students will be issued an orange helmet with separate numbers on the side of the helmet. This number indicates Station and Student Number to be used to identify them individually.

Probationary firefighters will be issued a black fire helmet with a red "P" on the back of the helmet. If the probationary firefighter successfully completes the 60 hours of basic firefighting instruction, they will be issued a green "P" to be applied to the back of their fire helmet to replace the red "P". The significance of the green "P" is to communicate that the probationary firefighter has completed the required minimum training and can be assigned activities that involve actual control of fire. At no time will it be standard operating practice to assign two probationary firefighters who have completed the minimum training, to an offensive attack on a fire, unless they are directly supervised by an experienced firefighter.